



UNIVERSITY OF MEDICINE AND PHARMACY "CAROL DAVILA" of BUCHAREST



APPROVED,
Senate

21.01.2021

Board of Directors

13.01.2021

CSUD

12.01.2021

Section 3

Methodology for admission to Ph.D. studies in academic year 2021 - 2022 in the University of Medicine and Pharmacy "Carol Davila" of Bucharest of ROMANIANS FROM ANY COUNTRY

Legal provisions

- National Education Law no. 1/2011
- Order of the Ministry of Education and Research no. 4843/2006 for the fields for Ph.D. studies, the system of criteria and evaluation methodology of higher education institutions for approval of organization of Ph.D. studies;
- Order of the Minister of Education and Research no. 5037/2013;
- GD no. 681/2011 Code of Ph.D. studies;
- Order of the Minister of National Education no. 6102/15.12.2016 for approval of Framework Methodology for organization of admission in the bachelor's degree, master's degree and Ph.D. cycles for the academic year 2017-2018;
- Order of Minister of National Education no.3900/16.05.2017 for approval of Methodology of schooling for Romanians from any country in the state higher education in Romania, on study seats without payment of tuition fees, but with scholarship, respectively, without payment of tuition fees, but without scholarship, since the academic year 2017-2018;
- Order of the Minister of National Education no. 4294/29.06.2017 for approval of schooling procedure of Romanians from any country in the state higher education in Romania, on seats with payment in Lei.

I. General conditions of admission and schooling

(1) Admission to Ph.D. studies of the Romanians from any country is carried out as follows:

- a) On study seats, without the payment of tuition fees, but with scholarship, based on the offer of seats of UMF "Carol Davila" of Bucharest;
- b) On study seats without the payment of tuition fees, but without scholarship, based on the offer of seats of UMF "Carol Davila" of Bucharest;

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c) On study seats with the payment of tuition fees in Lei, in the amount established for Romanian citizens.

(2) Romanians from any country apply on specially allotted seats, approved by the Ministry of National Education.

(3) The graduates with long-term bachelor's degree (prior to Bologna Process), respectively the graduates with Master's Degree or equivalent degree obtained in Romania, Republic of Moldova or other third countries of EU who graduated accredited Master's degree programmes are eligible for enrolment in the admission competition for Ph.D. studies.

(4) The admission of Romanians from any country to the Ph.D. studies, on seats without the payment of tuition fees (with and without scholarship) is made in accordance with admission calendar and based on admission methodology of UMF "Carol Davila" of Bucharest (Section 1).

(5) The admission of Romanians from any country to the Ph.D. studies, on seats with the payment of tuition fees in Lei is carried out under the same conditions as for Romanian citizens.

(6) The enrolment file of the applicant is created according to point III of this methodology and will be submitted directly to the Rector's Office of UMF „Carol Davila”, with the observance of the calendar set out in own methodology.

(7) The applicants declared admitted will confirm the seat to Ph.D. studies. The files of the applicants who give up their seats obtained after admission and those of the rejected applicants will be returned within 48 hours from the submission of withdrawal request, without charging additional fees

(8) The lists of applicants admitted to Ph.D. studies will be published at the same time with the lists of Romanian applicants.

(9) The lists of applicants admitted to Ph.D. studies will be sent to M.E.N.-D.G.R.I.A.E., for the issue of schooling approvals, for each admitted student.

(10) Any student declared admitted to Ph.D. studies can benefit from financing from the state budget for a single field in the same study cycle, a second field of study can be followed only with tuition fees in Lei, in the amount set out for Romanian citizens, according to the legal provisions in force.

(11) The Romanian doctoral students from any country will carry out the same professional activity as the Romanian doctoral students according to the Ph.D. study programme.

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(12) The Ph.D. studies will be carried out exclusively in Romanian.

(13) The students admitted as scholars of the Romanian state to Ph.D. studies who withdraw from studies or are expelled can re-enrol with tuition fees in Lei in the amount established for Romanian citizens, except for medical cases, approved based on the University Charter and those which have the approval of the Senate of higher education institution.

(14) The doctoral students who cannot complete the Ph.D. thesis during the period of Ph.D. study programme and who have the recommendation of the University Senate for extension of Ph.D. study programme, can receive the approval for extension of studies in tuition fee regime in Lei, according to the conditions established for Romanian citizens.

(15) If the Romanians from any country, during their studies, change the stable domicile in Romania, they can continue their studies with tuition fees in Lei, in the amount established for Romanian citizens, and can apply for the occupation of a study seat funded by the state budget provided that they pass the admission competition, organized for Romanian citizens in a legally established session.

II. Admission calendar, enrolment fee and tuition fees

(1) The admission competition in the Ph.D. study cycle for the academic year 2021-2022 by fields of study will be carried out according to the following schedule:

ADMISSION CALENDAR

Enrolment: 05.07-09.07.2021

Time 12:00 - 15:00

Admission oral examination (Interview): 13, 14, 15, 16 July

(2) For enrolment of applicants to Ph.D. studies and for schooling of doctoral students, U.M.F. "Carol Davila" of Bucharest charges the following fees:

- **Enrolment fee - 500 lei**
- **Romanian language test - 100 lei**
- **Annual tuition fee** — for Ph.D. studies with tuition fee regime it is **15,000 lei/year** and can be paid in three scheduled instalments (50%, 25%, 25%). For admitted applicants, the payment deadlines for the first year of study are: Instalment I: **01.09.2021**; instalment II: **01-28.02.2022**; instalment III: **01-31.05.2022**.

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- The enrolment fee and the annual fee are paid at the pay office of Rector's Office of UMF "Carol Davila" of Bucharest, str. Dionisie Lupu, no. 37, district 2 or by bank transfer.

III. Enrolment documents

(1) The applicants will present for enrolment the following **NECESSARY DOCUMENTS**:

1. Enrolment application * (form I) hand-signed by the applicant and the Ph.D. coordinator;
2. Personal sheet (form II);
3. File cover (form V)**
4. Notarized copy of birth certificate translated in Romanian;
5. Copy of the identity card which attests the stable domicile abroad;
6. Copy of passport, valid for at least 6 months from the start of Ph.D. study programme – copy of the first 3 pages;
7. Notarized copy of the Marriage Certificate, as applicable;
8. Self-statement, based on the freely expressed will of undertaking the Romanian cultural identity, authenticated by the diplomatic mission of Romania from the country of origin or by the Ministry for Romanians from any country, according to laws in force;
9. Self-statement that the person in question does not have residence/stable domicile on the territory of Romania;
10. Translated and notarized copy (as applicable) of the Master's Degree Diploma or equivalent;
11. Translated and notarized copies (as applicable) of the Transcripts of Records for the level of education graduated;
12. Receipt of enrolment fee;
13. Curriculum vitae - signed
14. List of scientific works drawn up and published - signed
15. Self-statement that he/she did not benefit from a study seat with financing from the Romanian state budget for the level of studies required;
16. Certificate of linguistic competence, minimum level B1, as applicable*
17. Medical certificate
18. Information and Consent Note (form VI)
19. 2 (two) photographs - 3/4

* The persons who present Romanian study documents (diplomas and certificates) or study acts, schooling situations which attest at least four consecutive years of studies followed in Romanian in an educational unit/institution from the national system of Romania or abroad are exempted from the obligation to present the result of evaluation of Romanian language competences, at enrolment in study programmes with teaching in Romanian.

(2) Enrolment in admission competition is made in person, based on the identity card/passport or by another person based on power of attorney.

(3) Enrolments are made at the Rector's Office of UMF "Carol Davila", Secretariat of Doctoral School, str. Dionisie Lupu no. 37, district 2, Bucharest.



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(4) In special situations, which require the limitation of travelling of persons or meetings of persons, the enrolment of applicants can be made online, on a platform made available by the university.

(5) **For confirmation of study seat**, the applicants declared admitted **have the obligation to bring** to the secretariat of Doctoral School, for submission to the file, the study documents **in original: bachelor's degree diploma**, accompanied by the transcript of records/diploma supplement and Master's degree diploma (where applicable), accompanied by the transcript of records/diploma supplement; the submission period of documents in original: 26-30 July current year. **In addition**, the applicants admitted to Ph.D. studies with **tuition fee regime**, have the obligation to pay 50% of the annual tuition fee until **01.09.2021**.

IV. Deployment of Ph.D. admission examination

(1) The Romanian applicants from any country enrolled on the study seats, without the payment of tuition fees, with scholarship and those enrolled on study seats without the payment of tuition fees, but without scholarship will defend the oral admission examination (interview test), according to the competition calendar, at **the discipline of the Ph.D. coordinator**.

(2) The result of the interview test will be **Admitted/Rejected**.

(4) The themes and bibliography of the admission contest for Ph.D. studies will be displayed on the website of the University of Medicine and Pharmacy "Carol Davila" and at the discipline of each Ph.D. coordinator.

(5) **The methodological provisions regarding the commissions involved in the deployment of admission examination, the deployment of oral admission examination, the complaint procedure, the validation of results and the matriculation of the admitted applicants are described in the framework methodology (Section 1).**

(6) **The admitted applicants must confirm the seat occupied by completing the form VII and by submitting the study documents in original.**

V. Linguistic competence examination

(1) At admission in the Ph.D. study cycle with teaching in Romanian, the Romanian applicants from any country have the obligation to present a Certificate of linguistic competence for Romanian language issued by the Department of Modern Languages of UMF "Carol Davila" of Bucharest or approved by the Department of Modern Languages of UMF "Carol Davila" of Bucharest.



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The fee for the certificate of linguistic competence is Lei 100, which is paid at the Pay office of the Rector's Office from str. Dionisie Lupu, no. 37, district 2, Bucharest or by bank transfer:

Details of fee payment:

Beneficiary: UMF „Carol Davila” - Bucharest

Fiscal code: 4192910

Bank account: RO72BTRLRONINCS000771401 Banca Transilvania

Comments: payment code, name of applicant

Payment code: PCOMP21R

Appointment of linguistic competence examinations

**- medical Romanian language for foreign applicants -
for enrolment in Ph.D. studies**

The medical Romanian language examinations for foreign applicants for the enrolment in Ph.D. studies will be carried out at the Faculty of Medicine, Bd. Eroii Sanitari no. 8, district 5, as follows:

- Monday, 21 June 2021 time 13.00
- Monday, 5 July 2021 time 13.00

Access to examination room is given based on the following documents: identity card or passport (EU citizens), passport (non-EU citizens), issued by the country based on the citizenship with which they enrolled and certificate issued by the Foreign Students Office. The applicants who do not have these documents on them cannot take the Romanian language examination.

The examination consists of two tests:

1. Written test (eliminary). The marks are given from 1 to 10, the minimum mark for graduation is 5.00 (five). The applicants who do not pass the written test cannot take the oral test. The written test will take place at 13:00 (and will last 2 hours) at the Faculty of Medicine.
2. The oral test will be taken after the written test only by the applicants who obtained minimum mark 5.00 in the written test.

The applicants are kindly asked to make an appointment by phone to 0723645432, Assistant Professor Dr. Ionela Ganea. We mention that the maximum number of applicants per day is 30, in order to respect the measures for prevention of Covid-19 infection in the current epidemiological context.

The applicants are asked to present themselves with white blank sheets of paper, with job identity card and with receipt for payment of examination fee **in original** (copy no. 1) in amount of 100 Lei, issued by the Pay Office of the Rector's Office of UMF "Carol Davila", Str. Dionisie Lupu no. 37, district 1 or with the banker's draft, as the Rector's Office of UMF will establish in methodology. The receipt/copy of banker's draft will remain at the Department of Modern Languages.

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The certificates are valid for 2 (two) calendar years in UMF "Carol Davila".

Enrolments for examinations can only be made on the following days:

- Monday, 7 June 2021 (time 12.00-16.00)
- Tuesday, 8 June 2021 (time 12.00-16.00)
- Wednesday, 9 June 2021 (time 12.00-16.00)
- Thursday, 10 June 2021 (time 12.00-16.00)
- Friday, 11 June 2021 (time 12.00-16.00).

Please respect these hourly intervals. Being an online ongoing teaching activity, we can only answer in the hourly intervals mentioned above.

Certificates will be issued at the office of the Department of Modern Languages ONLY in the following days between 12.00-13.00 hours. The certificates will be issued only to the applicant. We do not issue duplicates.

1. Tuesday, 22 June 2021
2. Tuesday, 6 July 2021

Bibliography

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