



REVIZION 1

Methodology of I.O.S.U.D. University for Medicine and Pharmacy “Carol Davila” in Bucharest on the recognition of the doctoral degree and the PhD title in Sciences or a Professional Domain, obtained abroad

Art. 1.

The present methodology comprises the principles and procedure of recognition by University of Medicine and Pharmacy “Carol Davila” in Bucharest of the doctoral degree and the PhD title in sciences or another professional domain, obtained abroad, based on provisions in the Official Gazette of Romania Part I, no. 1014/16.XII.2016

Art. 2.

(1) I.O.S.U.D. University of Medicine and Pharmacy “Carol Davila” in Bucharest recognizes the doctoral degree and the PhD title in sciences or a professional domain obtained at:

a) accredited higher education or research-development institutions from a member state of the European Union, the European Economic Area and the Swiss Confederation;

b) accredited higher education or research-development institutions included in the List of prestigious universities from other states, approved by Order of the Minister of National Education and Scientific Research no. 5825/28.11.2016, published in the Official Gazette of Romania Part I, no. 980/7.XII.2016, list that is updated periodically;

c) accredited higher education or research-development institutions that are the subject of an international convention of mutual recognition, concluded at intergovernmental or inter-university level.

(3) I.O.S.U.D. University of Medicine and Pharmacy “Carol Davila” in Bucharest collaborates, on a permanent basis with National Centre for Recognition and Equivalence of Diplomas (C.N.R.E.D.) in view of recognizing the degrees mentioned in Para (1) and transmits, on a quarterly basis, to C.N.R.E.D. a centralized situation of the solicitation for recognition.



(4) Recognition by I.O.S.U.D. University of Medicine and Pharmacy “Carol Davila” in Bucharest is accomplished based on the current methodology, approved by U.M.F. „Carol Davila” Senate with the purpose of enrolling in postgraduate programs, obtaining habilitation, occupying a teaching or research position within the U.M.F. "Carol Davila”

Art. 3.

(1) The file for the recognition of the doctoral degree obtained abroad is submitted to the U.M.F. "Carol Davila" Registry Office. and includes:

- a) request for recognition, according to the model in *Annex I*;
- b) CV and list of publications;
- c) ID card- copy and proof of name changing- copy and legalized translation (where appropriate);
- d) the doctoral degree- legalized copy (for Romanian, English, French, Spanish, Italian) or copy and legalized translation (in original) in Romanian for the documents issued in the other foreign languages;
- e) the official order for granting the PhD title released by the competent authority in the issuant country- legalized copy (Romanian, English, French, Spanish, Italian) or copy and legalized translation (in original) in Romanian for the documents issued in the other foreign languages;
- f) proof of payment of an evaluation tax, amounting to 100 lei; the sum will be transferred to the account RO72BTRLRONINCS000771401, open at Transilvania Bank or at UMF “Carol Davila” Cash Desk.
- g) other documents, where appropriate.

(2) The study diplomas submitted for recognition are authenticated with the Hague apostille for the countries that are parties to the Hague Apostille Convention, and for the other countries the study documents are superlegalized or accompanied by the certificate of authenticity issued by the competent authorities of the country of origin. Exemption from apostille or superlegalization is allowed under the law, of an international treaty to which Romania is a party or based on principle of reciprocity.

(3) If I.O.S.U.D. University of Medicine and Pharmacy “Carol Davila” in Bucharest discovers any suspicions on the authenticity of the study documents they will notify C.N.R.E.D.



Art. 4.

The recognition file is evaluated by Council of Doctoral University Studies (C.S.U.D.) of I.O.S.U.D University of Medicine and Pharmacy “Carol Davila” in Bucharest

Art. 5.

(1) The duration of settlement of files by C.S.U.D. is 30 working days since the date of registration of the complete file.

(2) If C.S.U.D. detects that the file is missing the documents mentioned in Art. 3, Para (1) it notifies the applicant. The file must be completed within no more than 30 days from the date of receipt of the notice, otherwise, C.S.U.D. closes the file, and the resumption of the procedure will be based on the submission of a new file.

(3) The settlement term provided for in Para. (1) can be extended in justified cases, the applicant being informed in writing, by postal courier or electronic mail

Art. 6.

Based on the solution issued by C.S.U.D., The Rector of U.M.F. „Carol Davila” in Bucharest issues the Doctoral Degree Recognition Decision or the Unrecognition Decision.

Art. 7.

(1). The decision may be appealed against by the applicant one time within 30 days, at most, since the date of communication, through a motivated request that is submitted at UMF “Carol Davila” Registry Office or is transmitted by post.

(2) Appeals are evaluated by a Committee named by the Rector of UMF “Carol Davila” that will give a final solution within 30 days from the date of the appeal registration.

Art. 8.

The certificate of recognition of the doctoral degree (according to the model in Annex 2) is issued to the holder, to an authorized person or, at the written request of the applicant, it is sent by postal services, with the exception of recognition certificates issued before the entry into force of this methodology.



Art. 9.

In the case of a joint doctoral studies programme organized by accredited higher education institutions in Romania and foreign ones, finalized with the issuance of a degree by each institution, the study document released by the foreign institution will not undergo the recognition procedure, the diploma issued by the higher education institution in Romania conferring all rights.

Art. 10.

In the case of a loss, destruction or tearing of the recognition degree, U.M.F. „Carol Davila” releases, upon request, a duplicate. For the release of the duplicate, the holder addresses a written request accompanied by the following documents: copy of the study document which was recognized; copy of the ID card, proof of payment of the 100 lei tax; statutory declaration regarding the inclusion in one of the abovementioned situations.

Art. 11.

Recognition of the doctoral degree and the PhD title in sciences or another professional domain by I.O.S.U.D. University of Medicine and Pharmacy “Carol Davila” in Bucharest is valid and produces legal effects at the level of this institution



Annex 1

REQUEST

to the Rector of University of Medicine and Pharmacy "Carol Davila" in Bucharest

1. Personal data

Name and surname: _____

Phone no: _____

E-mail: _____

2. I hereby solicit the recognition of **the doctoral degree and the PhD title** in the University

Doctoral Domain : Medicine Dental Medicine Pharmacy

3. I declare under my own responsibility that the documents included in the file correspond to reality.

Date _____

Applicant signature _____



Annex 2

RECOGNITION DECISION
of the doctoral degree and the PhD title

It is certified that the doctor's degree series _____ no _____, issued to
Mrs/Mr _____ by the
Institution in _____
_____, on (date) _____, is recognized as a Doctoral Degree and
PhD Title in the domain _____.

The holder of this certificate benefits from all the rights granted to graduates of similar
Romanian institutions. Recognition of the Doctoral Degree and the PhD Title is valid and
produces legal effects at the level of University of Medicine and Pharmacy "Carol Davila" in
Bucharest.

*To the Rector of University of Medicine and Pharmacy "Carol Davila" in
Bucharest.*

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No...../.....

(number and date of issuance)