APPROVED / BOARD OF DIRECTORS
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ADMISSION METHODOLOGY
TO UNIVERSITY STUDY PROGRAMS IN ENGLISH

ACADEMIC YEAR 2026-2027

PREAMBLE

The entrance examination methodology of the University of Medicine and Pharmacy „Carol Davila" – Bucharest is in line with the following legal provisions:

- National Education Law no 199/2023 with subsequent amendments and completions in force;
- Order of the Ministry of Education no. 5552/2024 for the approval of the Methodology regarding the schooling conditions of Romanians from everywhere and of foreign citizens within state, private and private confessional accredited higher education institutions in Romania;
- Order of the Ministry of Education no. 5553/2024 regarding the approval of the Procedure for issuing letters of acceptance to studies of Romanians from everywhere for accredited state and private higher education, for seats with a fee in lei;
- Order of the Ministry of Education no. 5655/2024 for the approval of the Methodology regarding the admission to studies of foreign citizens in university study cycles and in postgraduate education, on study seats with the payment of tuition fees in foreign currency;
- Order of the Ministry of Education and Research no. 4241/2020 regarding taking measures towards making more efficient the services of the National Center for Recognition and Equivalence of Diplomas;
- U.M.P. "Carol Davila" – Regulations Regarding the Students' Professional Activity.

For the study programs – **Medicine - in English** and **Dental Medicine - in English** – under sectorial regulation in the European Union, the duration of studies is 6 years, and the number of credits required to be obtained is 360.

CHAPTER I - General provisions

General provisions regarding documents

Art.1 (1) All documents, with the exception of the passport and the language proficiency certificate, must be accompanied by authorized and legalized (notarized) translations into Romanian; translations into other languages are not accepted;

(2) Documents translated into Romanian from an intermediate language must be accompanied by the original version;

(3) Study documents must be apostilled or authenticated (super legalized), depending on the issuing country, more information here: https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/

(4) The endorsement of study documents with the Hague Apostille is carried out by the competent authorities of the issuing countries, more information here: https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41

(5) Authentication (super-legalization) of study documents is applied by:

- The Ministry of Foreign Affairs of the issuing country and the Embassy/Consular Office of Romania in the respective country OR
- The Ministry of Foreign Affairs of the issuing country and its Embassy/Consular Office in Romania and the Ministry of Foreign Affairs of Romania OR
- The Ministry of Education and the Ministry of Foreign Affairs of the issuing country for countries where there are no diplomatic missions of Romania or which do not have diplomatic missions in Romania

(6) If the candidate's first and last name on the baccalaureate diploma are not identical to the first and last name appearing on his/her birth certificate or passport, the candidate is required to submit a ***notarial explanatory note***.

(7) Citizens who hold dual citizenship (Romanian and of a NON-EU state) will upload in the admission platform a ***notarized declaration*** attesting that they agree to pay the tuition fee in foreign currency.

(8) Citizens who upload documents in which there are inconsistencies regarding the name entered in them will upload in the platform a ***statement of notoriety*** authenticated at the notary.

(9) Documents sent by post, email or courier will not be considered.

Eligibility conditions

Art. 2 Eligible to apply to the English taught study programs are:
(1) Citizens from the European Union, the European Economic Area and the Swiss Confederation and Romanian citizens residing abroad.
(2) Foreign citizens who do not have Romanian citizenship, or the citizenship of another EU Member State, or EEA & Swiss Confederation country (citizens from NON-EU states).

Minimum requirements for application and enrollment

Art. 3. (1) The **minimum condition** to apply for the Bachelor's degree studies is the graduation of an accredited high school in the country of origin and whose awarded diploma should grant access to academic studies in the respective country and should be recognized by the Ministry of Education in Romania

(2) The **enrollment to the studies** is subject to the observance of the legal provisions regarding the necessary minimum criteria for attending the academic studies, as well as of the legislative provisions concerning the residence in Romania during the studies.

Registration process

Art. 4. (1) Application for the completion can be done only online. The candidate accesses the **admission platform** of U.M.P. "Carol Davila" Bucharest during the admission period, at the following web address ***https://fsa.umfcd.ro/examlogin/*** and create an account according to the ***Platform User Guide***.
(2) The candidate will complete the sections according to the instructions on the platform and will upload the documents necessary to enter the competition – according to the ***Annex – Information regarding the candidate's file – Programs taught in English.***
(3) After completing all the sections and uploading the documents, candidates will be able to send their files for verification.
(4) The International Students Office checks:

- if the files contain all the documents
- if the information provided is correct and compliant

(5) If the file is complete and correctly prepared, the candidate receives a ***validation*** email.
(6) If the file is incomplete or incorrectly prepared, the candidate receives an email asking him to correct or complete it.
(7) Completing the files with the requested documents is entirely up to the candidate and must be done within the legal submission deadline, according to the ***Application schedule*** – **Annex 4.**
(8) Files that are not completed within the established deadline will be invalidated.

Linguistic competency

Art. 5. The **linguistic competency** of the candidates must be proved, on a mandatory basis, by the presence of supporting documents in the file, according to one of the three options below given:

(1) Language proficiency certificate, internationally recognized, not older than 2 years (see exceptions in **Annex 3 - *English language competency certificates accepted by UMPCD***). The certificate must show the explicit mention of the level of language competence (minimum level B2, according to the Com*mon European Framework of Reference for Foreign Languages* - **Annex 3**).
(2) Citizens who have completed high school studies in an educational unit where the language of instruction is English will present a certificate in this regard, issued by the high school.
(3) Citizens who obtained at least the B2 qualification in English, according to the *Common European Framework of Reference for Foreign Languages*, in the baccalaureate exam will present the document itself.

CHAPTER II – Admission and enrollment to studies

Art. 6. Admission to study programs taught in English is carried out in three stages, respectively:

(1) Stage I – Registration for the admission competition (it is done exclusively online, on the admission platform).
Detailed information on how to register for the admissions competition can be found in ***Platform User Guide*.**
(2) *Stage II* – Online interview (15-30 minutes) conducted in English (questions from ***Scientific topics for admission interview***).
Note: The responsibility of having the equipment and a stable internet connection necessary to conduct an online interview (audio-video connection) rests entirely with the candidate.

(3) ***Stage III*** – File completion (valid for 2026 high school graduates).

(4) Admission will be organized according to the ***Application schedule*** **– Annex 4**, based on the conducted interviews and, respectively, on the school performance of the candidates - score awarded in accordance with **Annex 6 -** ***Evaluation Grid***.

(5) The evaluation commission appointed by the Decision of the Board of Directors validates the results; the **ranking of the candidates** is carried out in descending order of the score. The results will be posted on the university website (www.umfcd.ro) in the form of a provisional list of potentially admitted candidates.

(6) The **admission of candidates** (provisional list) is not equivalent to the actual enrollment in studies in the first year, this being conditioned by

a) meeting the legal conditions for enrollment, including the recognition and equivalence of high school studies/issuance of the Letter of Acceptance by the Romanian Ministry of Education and Research;
b) payment of financial obligations, including the seat confirmation fee;
c) submission of the complete file, in physical format (including the annexes generated by the platform, hand-signed, as well as copy of the study visa) – according to **Annex 4 -** ***Application schedule*****;**
d) signing the study contract.

(7) Competition registration fee, in the amount of **2.500 LEI** is non-refundable and payable by bank card, through the admission platform.

Residence in Romania during studies

Art. 7. (1) Citizens of member states of the European Union, the European Economic Area and the Swiss Confederation do not need a study visa in Romania. They must announce their stay on Romanian territory at the *General Inspectorate for Immigration* (29 Nicolae Iorga Street, Bucharest) to obtain the certificate of residence.

(2) Citizens from NON-EU countries need a study visa, issued by the Romanian Embassy in the country of origin. The visa is issued on the basis of the Letter of Acceptance for studies, issued by the Ministry of Education and Research - *General Directorate of International Relations, European Affairs and Relations with OECD* and the **full payment of the tuition fee**. The study visa is valid for 90 days. During this time, candidates must obtain a residence permit (residency card) in Romania issued by the *General Inspectorate for Immigration* (https://portaligi.mai.gov.ro). After obtaining a residence permit in Romania, students are required, on obligatory basis, to send a copy of the residence permit electronically, by email, to the International Students' Office.

Enrollment in undergraduate and master's degree studies

ART. 8. (1) Admitted candidates may be enrolled in undergraduate and master's degree programs if they meet the following conditions, as applicable:

a) have passed the entrance exam/competition organized by UMPCD, in accordance with its own methodology;

b) receive the letter of acceptance for studies, issued by the specialized department within the Ministry of Education and Research (for NON-EU citizens);
c) submit the original study documents, as well as copies for these or legalized (notarized) translations into Romanian according to the case, conformal to the provisions of *Rules and Regulations regarding the Professional Activity of Students in the University of Medicine and Pharmacy "Carol Davila" (UMPCD)*;
d) submit other documents required by UMPCD, according to its own regulations;
e) present/submit a copy of the certificate/proof of language proficiency in English – according to **Art. 5** in the present methodology - ***Linguistic competency.***
f) present and submit a copy of the valid passport with the entry visa in the country for study purposes and a valid document regulating the stay in Romania, which allows residence on the territory of Romania (i.e. residence permit, residence certificate, as the case may be);
g) present and submit a copy of the he diplomatic card issued by the Ministry of Foreign Affairs, in the case of foreign citizens, diplomats accredited in Bucharest, and their family members (students will present annually or whenever necessary and requested a *Certificate* attesting that the conditions for granting the aforementioned rights are maintained / they fall into the category of diplomatic personnel);
h) present and submit the proof of payment for tuition fee, according to the case.
i) University of Medicine and Pharmacy "Carol Davila" – Bucharest will take into account both for enrolment and for issuing the graduation documents (diploma, diploma supplement) the names of foreign citizens according to the data entered in the passport and in the letter of acceptance for studies.
j) The submission of the complete file, in physical format, in order to enroll in the first year of studies, is done only in person, with the presentation & submission of all documents uploaded to the platform (including annexes), according to **Annex 4 - *Application schedule*** attached to this methodology, to the International Students Office.

CHAPTER III – Final provisions

Art. 9. (1) Students studying at UMPCD must comply with the provisions of the regulations in force at the University level and the laws in force in Romania.

(2) Students studying at UMPCD will be enrolled in the Single Matriculation Register of Romania/the Single Integrated National Register.

(3) The amount of tuition fees is established by UMPCD, in compliance with the legal provisions in force.

(4) Candidates cannot be assigned without their written consent to study programs for which they have not previously opted.

(5) The number of available seats is established annually by the University Senate, within the maximum enrollment capacity, of 300 seats for the Faculty of Medicine and 72 seats for the Faculty of Dentistry.

Annexes

The following annexes are an integral part of this methodology and will be consulted as separate documents:

- ***Information regarding the candidate's file – Programs taught in English***
- Consent regarding the processing of personal data – *document available in the admission platform*
- **Annex 1** – Application form for undergraduate studies – *document available in the admission platform*
- **Annex 2** – Statement – *document available in the admission platform*
- **Annex 3** – English language competency certificates accepted by UMPCD
- **Annex 4** – Application schedule
- **Annex 5** – Form for the issuance of the Letter of Acceptance to studies – *document available in the admission platform*
- **Annex 6** – Evaluation Grid – *document generat de platforma de admitere*
- **Annex 7** – List of high school diplomas recognized by the Ministry of Education in Romania for the enrollment of foreign citizens in university studies
- **Annex 8** – Conversion grid for grades
- Scientific topics for admission interview
- Guardian consent / Parental consent for minor children – *document available in the admission platform*