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**RULES AND REGULATIONS REGARDING THE PROFESSIONAL ACTIVITY OF
STUDENTS ENROLLED IN BACHELOR AND MASTER DEGREE STUDIES –
UNIVERSITY OF MEDICINE AND PHARMACY “CAROL DAVILA” – BUCHAREST**

CHAPTER I – GENERAL PROVISIONS

Art. 1

The present Regulations are drawn up in accordance with the following provisions:

- a) National Education Law no 199/2023 with subsequent amendments and completions in force;
- b) Order of the Ministry of Education no. 3693/2024 for the approval of Framework-Methodology regarding the organization of admission into higher education university studies – short term, bachelor degree, master degree and PhD studies;
- c) Order of the Ministry of Education no. 5146/2019 on the approval of the generalized application of the European Credit Transfer System;
- d) Order of the Ministry of Education, Research and Sports no. 3223/2012 for approving the Methodology for the recognition of study periods completed abroad;
- e) Order of the Ministry of Education no. 4262/2024 for the approval of the Methodology on the academic mobility of students;
- f) Order of the Ministry of Education no. 3691/2024 for the approval of the Framework Methodology for the organization and conduct of graduation, bachelor/diploma and dissertation exams;
- g) Order of the Ministry of Education no. 4394/2024 on the approval of the Code of Student Rights and Obligations;
- h) Order of the Ministry of Education no. 4481/2024 for the approval of the Norms regarding the accessibility of higher education for people with disabilities;
- i) Order of the Ministry of Education no. 5552/2024 for the approval of the Methodology regarding the schooling conditions of Romanians from everywhere and of foreign citizens within state, private and private confessional accredited higher education institutions in Romania;
- j) Order of the Ministry of Education no. 6768/2023 for the approval of the Methodology for granting transferable credits in lifelong learning;
- k) Charter of the "Carol Davila" University of Medicine and Pharmacy of Bucharest, edition in force;
- l) Other normative acts.



Art. 2

The present Regulations define the professional relations governing the teaching activity, established between the students of undergraduate and master's degree programs (hereinafter referred to as students) and the University of Medicine and Pharmacy "Carol Davila" – Bucharest (hereinafter referred to as the University).

Art. 3

(1) The field of undergraduate studies is HEALTH. The undergraduate degree programs that the University offers correspond to general or sector regulated specializations, as follows:

1. Sector regulated specializations:

- a) Medicine - 6 years of study /360 credit units (Bachelor and Master studies offered in a combined program), in Romanian and in English;
- b) Dentistry / Stomatology - 6 years of study / 360 credit units (Bachelor and Master studies offered in a combined program), in Romanian and in English;
- c) Pharmacy - 5 years of study / 300 credit units (Bachelor's and Master's studies offered in a combined program), in Romanian and in French;
- d) General Nursing (Bucharest and Ploiești extension) - 4 years of study / 240 credit units.
- e) Midwifery - 4 years of study / 240 credit units.

2. General regulated specializations, duration 3 years of study / 180 credit units:

- a) Balneo-physio-kineto-therapy and recovery (Bucharest and Ploiești extension);
- b) Dental technician;
- c) Radiology and imaging;
- d) Nutrition and dietetics.

(2) Taking into account that the medical professions, respectively doctors, dentists/stomatologists and pharmacists, are specifically regulated by rules, recommendations or best practices at the European Union level, within the faculties of Medicine, Dentistry/Stomatology and Pharmacy, the first cycle (Bachelor's degree) and the second cycle (Master's degree) are carried out in a single university degree program with a duration of 5-6 years, the diplomas obtained being equivalent to the Master's degree.

(3) The Master degree programs offered by the University fall into the master's fields of Medicine and Pharmacy.

CHAPTER II – THE STUDENT

Art. 4

(1) The status of a University student is held by a person who meets the following conditions: he/she is admitted to studies, is enrolled in studies in accordance with the legal provisions and signs an Individual Study Contract with the University; in the case of students admitted on seats with a tuition fee, it is compulsory to pay the tuition fee. The student status is attested by the student grade card, which is stamped annually. The student grade card is the basis for the student's legitimization/identification for all University services and activities.



- (2) The Student status is acquired under the following circumstances:
 - a) as a result of the admission competition, in accordance with the University admission regulations;
 - b) by re-enrolment, under the conditions of present Regulations (students who obtain approval for re-enrolment will keep their original matriculation number);
 - c) by academic mobility, from another higher education institution, for a limited/definite period of time
 - d) by provisions of the Ministry of Education (ME);
 - e) by admission to studies based on the assessment of the candidates' academic performance and personal achievements.
- (3) The termination of student status occurs in the following situations:
 - a) upon graduation from the study cycle;
 - b) by withdrawing from studies;
 - c) by expulsion;
 - d) during the period of interruption of studies;
 - e) by not promoting the first year.
- (4) Suspension of student status for not-paying of fees shall take effect from the time of approval by the Board of Directors until the time of payment receipt, in the same academic year. When the student status is terminated, he/she (the student) has the obligation to submit to the secretary's office of the faculty the student card, the travel card (if applicable), the liquidation form (confirmation for termination of student status).

CHAPTER III – REGISTRATION. ENROLMENT FOR STUDIES

Art. 5

- (1) Enrolment is made by decision of the Rector, at the student's request, after fulfilment of all legal requirements, based on proposals submitted by the Deans of faculties. Once the application approved, each student is registered in the Matriculation Register under a unique number, valid for his/her entire schooling in the respective faculty. Upon enrolment in the higher education institution, the student signs an Individual Study Contract with the University.
- (2) Students enrolled in undergraduate degree programs in the medical-pharmaceutical fields may not complete 2 years of studies in a single year.
- (3) It is not possible to simultaneously enrol/study in two study programs at the university.
- (4) For students who are international citizens, scholarship holders of the Romanian state, including Romanians from everywhere, the enrolment is based on the Letter of Acceptance to Studies issued by the Ministry of Education, following the approval given by the University.
- (5) For international students (from third countries / NON-EU) studying with a tuition fee, enrolment is based on the Letter of Acceptance to Studies issued by the ME. The final enrolment of these students is based on:
 - a) after recognition and equivalence of high school/university studies by the ME;
 - b) after verification and endorsement of the student's personal file by the ME;



- c) after passing the language proficiency examination, where applicable;
 - d) upon the Rector's decision.
- (6) The complete file of international students is kept at the International Students' Office.
- (7) The international student shall complete the file with the baccalaureate/Bachelor degree diploma in original accompanied by the legalized/notarized translation into Romanian (according to the case) until the beginning of the second semester of the first year; if he/she fails to submit the documents, he/she will be expelled.
- (8) Enrolment for studies of students admitted through interview or a file-based competition (evaluation of the performance in the personal file) is done according to the approved schedule. The Administrative Board may decide, in exceptional circumstances, to extend this deadline.

Art. 6

(1) Upon enrolment in the first year of the first cycle of bachelor's degree / bachelor's and master's degree studies offered in a combined program, the student's personal file is prepared at the level of the secretariats of the faculties and must contain:

- a) Baccalaureate diploma or its equivalent in original (for Romanian citizens who have completed their high school studies outside Romania, the baccalaureate diploma is also accompanied by the document issued by C.N.R.E.D./M.E. which certifies that the baccalaureate diploma obtained in the Member States of the European Union, of the States belonging to the European Economic Area, of the Swiss Confederation or in other states, gives the candidate access to bachelor and master studies offered in a combined program; for fee-paying students enrolled at another university, a copy conformal with the original and a certificate from the other university showing that the original baccalaureate diploma is held at that university are also accepted.
- b) The application form, completed in all the fields, according to the standard format;
- c) Certified copy of the birth certificate;
- d) Proof of fee payment (for fee-paying students, for transferred students);
- e) Individual undergraduate study contract;
- f) Approval of the transfer, academic record for the previous years from the faculty/university from which the student is transferring, syllabus for these studies (in the case of transfer students);
- g) Medical certificates;
- h) Written papers from the entrance examination (with appropriate exceptions);
- i) Other documents (photo ¾ cm, copy of identity card, copy of residence permit, documents required for the award of scholarships, according to the Scholarship Regulations, documents granting certain rights, records of imposing sanctions);
- j) Personal data processing consent form.

(2) Upon enrolment in the first year of the first cycle of the master's degree program, the student's personal file is prepared by the secretary's offices of the faculties and must contain:

- a) Baccalaureate diploma, in a certified copy;



- b) The bachelor's degree + supplement, in a certified copy;
 - c) Master's degree + supplement, in a certified copy (if applicable);
For Romanian citizens who have completed their bachelor's and master's studies outside Romania, the diploma must be accompanied by the document issued by C.N.R.E.D./M.E. certifying that the bachelor's degree obtained in the Member States of the European Union, the States belonging to the European Economic Area, the Swiss Confederation or in other states gives the candidate access to master's studies;
 - d) A certificate from the graduated university concerning the form of financing for the entire duration of the studies – seats financed by state budget / seats with a tuition fee (for faculties with 5 or 6-year duration of studies), original document, which is compulsory for the application;
 - e) Enrolment form completed in all sections, according to the standard format;
 - f) Certified copy of the birth certificate;
 - g) Certified copy of the Marriage certificate (if applicable);
 - h) Certified copy of the identity card;
 - i) Proof of fee payment (for fee-paying students, for transfer students);
 - j) Individual Master's degree study contract;
 - k) Medical certificates;
 - l) Curriculum vitae (where applicable, as specified on the presentation page of each Master program);
 - m) Other documents (photo $\frac{3}{4}$ cm, copy of identity card, copy of residence permit, documents required for the award of the scholarship, according to the Scholarship Regulations, documents granting certain rights, records or imposing sanctions);
 - n) Personal data processing consent form.
- (3) For the enrolment in the first year of studies, candidates registered have the obligation to observe the approved calendars.

Art. 7

- (1) The student's enrolment in the second and following years is done based on the previous academic year's promotion, after filling in the enrolment form, according to the calendar set for enrolment.
- (2) Romanian students studying with a tuition fee, as well as international students studying with own foreign currency account, must pay the tuition fee, according to the decision of the Board of Directors, approved by the University Senate.
- (3) The student declared to be repeating will be enrolled, also upon request, in the year of study they are repeating (exception: first-year students who will be expelled).

Art. 8 In the student's file, besides the completed enrolment form, there will be included a sworn statement that the student must sign proving that he/she (the student) is aware of the content of these Regulations and of the content of the Individual Study Contract.



Art. 9

- (1) The students' documents during undergraduate and master studies are:
 - a) student grade card - issued by the Dean's Office. The student card contains all the marks obtained in exams or other forms of knowledge verification (including those not passed), which the student is required to take during his/her studies;
 - b) transportation pass - issued by the Dean's Office, in accordance with the law;
 - c) library card - issued by the library staff;
 - d) documents required for the regulation of the stay in Romania - for international students.
- (2) Unjustified corrections, erasures and insertions of false data are not allowed in students' documents. These acts constitute forgery in public documents and are punishable under the laws in force and these Regulations.
- (3) In case the student loses his/her student documents, a duplicate will be issued after the loss has been announced in the press.
- (4) In case of academic mobility, interruption of studies, withdrawal or expulsion, the Dean's Office will withdraw these documents.
- (5) For the situations mentioned in paragraph (4), the release of the study documents from the student's personal file is made upon request, by termination of the study contract, only upon presentation of the liquidation form with all the fields filled-in and signed.

CHAPTER IV – THE INDIVIDUAL STUDY CONTRACT

Art. 10

- (1) The individual study contract, signed by the student, is a mandatory condition for enrolment for studies.
- (2) The individual study contract stipulates the student's rights and obligations;
- (3) The individual study contract stipulates the student's financial obligations;
- (4) In case of annulment or termination of the Individual Study Contract, as well as upon termination and completion of studies, the student has the obligation to go through the procedure of liquidation of obligations/debts towards the University.

Art. 11

Tuition fees are proposed by the Administrative Board and approved by the University Senate. Payment arrangements are set out in the Individual Study Contract.

Art. 12

- (1) In the case of students enrolled prior to the academic year 2024-2025, the method of financing their studies, i.e. budget or fee-based, is determined annually, by classification, according to the performance obtained in the previous year and expressed as a weighted average. Exceptions to this classification are students who still have to take exams in the credit session, transfer students who are enrolled on a fee-paying basis and those who have already benefited from budget funding under another bachelor's or master's degree program.



(2) Starting with the class of students enrolled in the first year, academic year 2024-2025, the method of financing their studies, i.e. budget or fee-based, established according to the ranking of the candidates after the admissions competition, shall be maintained, as a rule, for the entire duration of their studies. The status of fee-paying student shall be changed under the conditions laid down by the University Senate, in accordance with these Regulations, at the beginning of the academic year. Transfer students who are enrolled on a fee-paying basis and those who have already benefited from budget funding under another bachelor's or master's degree program do not benefit from a change in fee-paying status. For students who are repeating a year and for those who have had their studies interrupted, the form of funding is fee-based.

CHAPTER V - PERFORMANCE EVALUATION. EXAMINATION.

Professional Activity

Art. 13

- (1) The promotion of the academic year requires obtaining the 60 credits allocated to a year of study no later than September 30 of the current academic year, except for years I and II, which are awarded with 60+2 credits for the discipline of physical education.
- (2) The subject "Physical Education" is compulsory, is credited, and the grades and credits concerned are not included in the calculation of the weighted average.

Art. 14

In the University, the student's professional activity takes the form of: courses, practical work, seminars, clinical internships, individual study, tutoring / consultations, scientific circles, etc.

Art. 15

The program of theoretical and practical activities must be fully covered by every student.

Art. 16

The Curriculum includes compulsory, optional and elective subjects. Credits for optional subjects may be awarded by choosing, attending and passing at least one optional subject per year or a package of optional subjects annually.

Art. 17

The teaching activity shall be carried out as follows:

a) linear teaching;

OR

b) modular teaching (at the Faculty of Medicine, for certain subjects).

Art. 18 The assessment/evaluation of the student's preparation is done throughout the entire course of studies, during seminars, practical work and other forms of activity provided for in the Teaching



Plans, as well as through examinations that are held in the established sessions, according to the structure of the academic year.

Art. 19

For the linear education, the sessions are:

Session I – winter, at the end of semester I – for subjects taken in semester I;

Session II – summer, at the end of the second semester, for subjects taken in the second semester. In the second session, no exams can be organized for a student for subjects taken in the first semester.

Session III – Remedial – usually from September 1 to September 15 (for final years, this session is held in the first week after the end of Session II);

Session IV – Credits – usually between September 16 and 22 (for the final years, this session is held in the first week after the end of Session III).

For grade increases, the exams will be scheduled during September 5-15.

The scheduling of the exams for session III, as well as those for the mark increase for each subject, will be set and posted (online and at the subject's office) on the last day of session II. Annually, the period allocated to sessions is specified in the structure of the academic year, approved by the University Senate.

Art. 20

- (1) In sessions I and II, students may participate if they fulfil the examination requirements, including those established by the regulations of each subject, approved by the Department Council and endorsed by the Faculty Council (hereinafter referred to as examination requirements).
- (2) In Session III, students may participate in case after Sessions I and II they fulfil the examination conditions and have no more than 30 credits outstanding. Students with 31 or more credits outstanding after sessions I and II are declared repeaters.
- (3) In Session IV, students may participate in case after Session III they fulfil the examination conditions and have no more than 12 credits remaining/outstanding. Students with 13 or more credits outstanding after Session III are declared repeaters.
- (4) Students who have two successive repeats are expelled.

Art. 21

For the modular education, examinations are held:

- At the end of each module;
- In Sessions III and IV.

Art. 22

Students who, after session IV (linear or modular education), have outstanding credits, are declared repeaters. No retakes are accepted after September 30.



Art. 23

(1) In the case of linear education, the student may sit the examination – if he/she fulfils the requirements (including those set out in Article 20 (2) and (3)) – a maximum of 3 times, as follows:

- the first examination – in the Session following the conduct of the training (session I or session II);
- the second examination – in the Remedial/Retake Session (Session III);
- the third examination – in the Credits Session (Session IV).

(2) In the case of modular education, the student may sit the examination – if he/she fulfils the requirements (including those set out in Article 20 (2) and (3)) – a maximum of 3 times, as follows:

- the first examination – after the module was taken;
- the second examination – in the Remedial/Retake Session (Session III);
- the third examination – in the Credits Session (Session IV).

(3) Failure to attend the examination on the date scheduled for the student's group will result in the loss of the possibility of taking the examination in that session, thus reducing the number of possible examinations.

(4) It is not allowed to sit 2 (two) examinations on the same day (Sessions I-IV).

Art. 24 Only students enrolled can take exams at the University. Students are accepted to sit the exams only on the basis of the catalogue issued by the Dean's Office, which officially certifies their student status.

Art. 25 (1) At the beginning of the academic year, each subject must post the syllabus, the objectives of the course and of the practical work, the examination topics, the reference bibliography and the evaluation and grading procedures, according to the subject description. This information is published on the university website and remains valid throughout the academic year

(2) Knowledge assessment may be in the form of an exam, a mid-term check/assessment, a colloquium, etc. The marking of students' answers is done with marks from 10 to 1, whole numbers, the minimum pass mark being 5

Knowledge assessment can be in the form of an exam, mid-term assessment/evaluation, colloquium, etc. The students' answers are graded on a scale of 10 to 1, with whole numbers, with the minimum passing grade being 5.

(3) Grades (obtained) less than 5 will result in the exam being repeated in a future session for the for the failed test(s). Failure to pass the stages prior to the final examination will result in the student not being admitted to the examination.

Art. 26

1) The teaching and examination rules must be known and respected by the entire academic community.

(2) Course teaching, course support and assessment shall be conducted in Romanian, English for study programs taught in English, and French for study programs taught in French, respectively,



in the years of study in which, according to the study contract, the teaching is conducted in a foreign language.

(3)

- a. The examination procedure and specific requirements shall be brought to the attention of the students by the course holder during the first course session. The form of assessment for a subject shall be approved by the Faculty Council before the start of the academic year and may be written, oral, practical or other form of knowledge test.
- b. For each subject, the examination syllabus shall be determined on a unitary basis by the course holders and Heads of Discipline and approved by the Department Council, depending on the analytical syllabus of the course and the content of the internship/ practical work respectively.
- c. If the study of several subjects is completed with a single grade (complex examination):
 - it is compulsory that each of the subjects covered must have a specified weight in the examination and in the final mark;
 - the weight of each subject in the final mark is proportional to the amount of subject taught (number of hours of preparation);
 - the heads of the subjects will commonly agree how the examination is to be conducted.

(4) Students have the right to sit for the final evaluation of a subject only if all professional obligations (projects, practical work, reports, etc.) and all financial obligations (tuition fees, examination fees, fees for making up absences, etc.) have been fulfilled.

Art. 27

(1) Theoretical exams shall be held in the presence of at least two teachers: the teacher in charge of the lecture or a person delegated by him/her and at least one other teacher involved in the teaching activity of the series in question, on the day and place set, between 7:30 and 20:00. It shall not be permitted to exceed 8.00 p.m. for the examination, irrespective of how it is conducted.

(2) Replacement of examiners may be made at their justified request (with supporting documents), with the approval of the Dean.

Art. 28

In sessions I and II, in linear education, it is recommended that an interval of at least two days be provided between two successive examinations. Sessions III and Session IV / Credits are exempt from this provision.

Art. 29 (1) For sessions I and II, the day, time and place of the examinations are set by the Dean's Office upon proposal of the students, after consultation with the teachers, during the first half of the semester, by posting at the subject's office, before the beginning of the examination session. For modular education, the exam will be held at the end of each module.

(2) For session III and for grade increases, the scheduling of exams will be done until the end of session II and will be posted at the Dean's office/discipline, after the final decision.



Art. 30

In subjects with a single annual examination, after one semester of teaching, evaluations may be organized throughout the year, by mutual agreement between the head of the discipline and the students.

Art. 31 Irrespective of the form of assessment, the examination of students in a subject must be consistent, both in terms of difficulty and in terms of the way it is conducted and the number of subjects examined. The responsibility for ensuring consistency of the examination lies with the head of the discipline (if there are more than one teacher of the same subject in the subject) or the head(s) of the department (if the examination is held in more than one discipline teaching the same subject).

Art. 32

- (1) Students are required to come for the exam at the time and place set according to the schedule.
- (2) Acceptance to the examination is made only after verification of the student's identity on the basis of a valid identity document (ID card or passport) and on the basis of the student's grades card stamped for the current year (or with a temporary attestation from the Dean's Office).

Art. 33 (1) During the examination, students are not allowed to carry cell phones or other electronic devices that allow interpersonal communication or data consultation. Cell phones must be switched off when entering the examination room and must remain switched off for the duration of the examination.

- (2) Personal items, including mobile phones, are stored in the places specified by the supervising teacher and not near students.
- (3) Failure by the student to comply with the conditions for conducting the exam will result in exclusion from the exam.

Art. 34

- (1) For written examinations, students are assigned to the examination room according to the decision of the teachers.
- (2) For the written examination, students must carry a pen or fountain-pen and all the permitted supplies necessary for the examination.

Art. 35

- (1) During the examination, communication between students is prohibited. Any requests or questions may only be asked aloud.
- (2) The teaching staff supervising the examinations must display an attitude that discourages any attempt at fraud, the course holder and the head of the subject being directly responsible for this aspect of academic discipline and ethics.
- (3) On leaving the hall, students must hand in their written work and drafts.



Art. 36

In oral examinations, the student is allowed time to think and a maximum of 20 minutes to answer.

Art. 37

For any type of examination, the last 3 students must remain in the room until the examination of all students is completed.

Art. 38

For exams to be held on Saturdays or Sundays, a consensus between teachers and students is required in accordance with the structure of the academic year.

Passing the exam

Art. 39

The exam evaluation must be objective and characterize the student's professional performance.

Art. 40

The oral exam results are given to the student the same day and are recorded in the catalogue and in the student grades card, while in the case of written exams, these are given to students within a maximum of 3 working days after the exam, by posting them in an anonymized format at the discipline office or in the online space of the subject.

Art. 41 (1) A student may dispute the grades obtained in written examinations within one working day of the announcement of the results, by submitting the written appeal to the secretary's office of the discipline or by sending it online to the address indicated by the head of the discipline.

(2) The appeal filed by a student may only concern his or her own results.

(3) The resolution of the appeal will be made by a committee that does not include the teachers who initially evaluated the student, in the presence of the student who appealed, if the student requests this.

(4) The answer to the appeal shall be communicated in writing to the student, within 2 working days after its submission.

(5) If it is proved by irrefutable evidence that the examination was conducted irregularly or that the student has been judged incorrectly, the Dean of the Faculty may annul the result of the examination and order a new examination by a committee of three teaching staff, in compliance with the examination procedures laid down for the discipline concerned.

(6) In the case of examinations through multiple-choice tests, the cancellation of one or more questions from the multiple-choice test, following an individual appeal, extends as resolution to all papers related to the respective examination.



Art. 42

- (1) Passing the exam also implies the awarding of the number of credits established for the discipline/subject.
- (2) Students' written papers are internal documents of the discipline. They are kept for one year.

Examination for grade increase

Art. 43

The examinations for grade increase shall be conducted with the approval of the Dean of the Faculty, in accordance with the following principles:

- (1) No more than 3 grade increase examinations may be taken in one academic year;
- (2) Grade-increase examinations are held between September 5th-15th;
- (3) In order to request re-examination for grade increase, the student must have passed all their exams in the previous academic year (exams in Session I and in Session II) with no outstanding credits.

Art. 44

If the grade obtained in the examination for the grade increase is lower than the initial grade, the initial grade will be maintained in the catalogue / matriculation register.

Liability and sanctions

Art. 45

Substituting a person for an exam constitutes fraud, is prohibited and is punishable by expulsion of both the student who was substituted and the student who substituted

Art. 46

Attempted fraud and examination fraud are punished, regardless of the form in which they are committed: direct communication, existence of written materials, electronic communication devices, substitution of a person, etc.

Art. 47

- (1) The discovery on a student, during the examination, of electronic devices capable of communication or consultation of data shall be considered an attempt of fraud, even if those devices have not been used.
- (2) Students with impaired hearing and who require the use of hearing aids must notify the course holder of this condition at least 72 hours before the examination and provide medical proof of the need for hearing aids.

Art. 48

Students caught on the act of attempted fraud or fraud are eliminated from the exam on the spot.



Art. 49 (1) Attempted fraud or detected fraud shall be recorded in a report, signed by all teachers present and by the perpetrators of fraud or attempted fraud. If students refuse to sign, this fact shall be mentioned in the report.

(2) The report shall be forwarded to the Dean within 24 hours since it was drawn up or on the first working day (for examinations held on Fridays or weekends) for analysis and resolution.

Art. 50

Before the sanction is proposed, both the teacher and the student involved must be interviewed by a committee appointed by the Faculty management.

Art. 51

The sanctions proposed by the appointed committee must be submitted to the Faculty Council for approval and implemented by the responsible bodies/departments.

Art. 52

(1) Students have the right to report violations of these Regulations by teachers or by other students.

(2) If students observe attempted fraud or fraud during the examination, they must report it to the teachers immediately.

CHAPTER VI – ATTENDANCE

Art. 53

(1) The student has the obligation to participate in all forms of activity foreseen in the curriculum.

(2) Unexcused absence is considered a violation of university discipline. Motivation for absences is made, as the case may be, by the head of the discipline or by the faculty management, in consultation with the teaching staff in charge of the course, based on supporting documents and the individual request registered with the secretariat, submitted by the student within a maximum of two weeks from the resumption of activity.

(3) In order to justify medical absences totalling more than 14 consecutive days, it is necessary to present a hospital discharge note or a certificate endorsed by a hospital department head or by a medical committee established by the university management.

(4) Medical documents not submitted to the Dean's Office within the above-mentioned period will not be taken into account, and the related absences will be considered as unexcused.

Art. 54

(1) Absences from practical work/seminars/clinical internships are made up as follows:

a) Up to 10% absences (whole number before the decimal point, i.e. by rounding down): no make-up is required, if justified. No fees are charged.



- b) Between 11-25% absences (whole number before the decimal point, i.e. by rounding down): all absences must be made up, with the approval of the Head of Subject, during the preparatory semester or the academic year, as appropriate. No fees are charged.
 - c) More than 25% absences (whole number before the decimal point, i.e. by rounding down): full make-up of the internship/practical work/seminar is required, with the approval of the Dean, after the approval of the Head of Discipline, during the year.
 - d) Make up for absences that represent more than 25% may be done by paying a fee.
- (2) In the case of subjects that assure the professional internship and which are only provided with teaching hours, the mandatory attendance at the course will be at least 70%, without the possibility of making up for absences.

Art. 55

Failure to make up for absences in the practical activity will automatically result in the student's automatic inability to take part in the examination.

Art. 56

(1) Absences due to the following circumstances may be accepted as excused:

- a) for cases of illness proven by medical evidence. Only medical documents which clearly establish the cases of sickness and indicate the duration of the absence will be taken into consideration. Once the request has been dealt with, the application together with the medical certificate is attached to the student's personal file.
- b) for well-founded reasons, with explanatory supporting notes, which will be brought to the attention of the Dean's Office on the first day of resuming activity;
- c) other particular situations: blood donation; participation in research groups in the framework of university or faculty activities; student scientific events; voluntary activities; other special situations, justifiable as interests of the university, must also be justified and made up. In order to justify these absences, it is necessary to submit a request to the Dean of the faculty, before the day of the event

(2) Students who are absent for good cause will fulfil their school obligations until the end of the activity in the subject/subjects concerned.

(2) The make-up of such excused absences shall be made without payment of fees.

Art. 57

For exceptional situations caused by personal events (marriage, childbirth, death, etc.), students may be exempted from teaching activity for a maximum of 5 working days and the corresponding absences will be justified. For justification, students must submit a request to the Dean's Office, accompanied by supporting documents.



CHAPTER VII - MEDICAL EXTENSION OF SCHOOLING

Art. 58 (1) The request for medical extension of schooling is made in the following situations: hospitalization for more than 60 days or medical care for more than 60 days, of which hospitalization for at least 20 consecutive days.

- (2) Medical extension of schooling is not considered as a year repetition, the student will be re-enrolled, upon request, in the same year of studies. The student in such a situation is entitled to receive a scholarship, in accordance with the scholarship regulations.
- (3) In the year of the medical extension of schooling, the student retains the same status as in the last year of normal schooling – budget or tuition fee payer.

Art. 59 (1) The application for a medical extension of schooling must be submitted to the secretariat of the faculty within 2 weeks after the end of the period of medical exemption mentioned in the medical certificate and no later than September 20 of the current year.

- (2) The approval of the medical extension of schooling is made by the Administrative Board, based on the proposal of the Dean Offices.

Art. 60

- (1) As a rule, medical extension of schooling cannot be granted for 2 consecutive years.
- (2) In exceptional circumstances, the Administrative Board may approve additional extensions of schooling.

Art. 61

In the year of the medical extension of schooling, the student's teaching obligations are limited to unpromoted subjects and new subjects in the event of a change of curriculum.

CHAPTER VIII - INTERRUPTION OF STUDIES. WITHDRAWAL FROM STUDIES.

INTERRUPTION OF STUDIES

Art. 62

- (1) The Board of Administration may approve a request for interruption of studies for a maximum of 2 years during the entire duration of the schooling.
- (2) Exams passed until the date of schooling interruption shall be recognized.
- (3) Students who have had their studies interrupted, as well as students who are repeating, are required to enrol in the following academic year within the period established by the present Regulations; exceeding this period is leading to the expulsion of the respective students, by communicating the expulsion decision.
- (4) Students enrolled in the Romanians from Everywhere program and international students may benefit from the interruption of their studies, starting with the second year of studies, for a period of no more than 2 years. Regaining the initial status is only possible for interruptions of



studies for medical reasons, including maternity. In other situations, resumption of studies can be done for Romanians from Everywhere only by paying the tuition fee in lei, in the amount established for Romanian citizens, while for foreign citizens, by paying the tuition fee in foreign currency.

Art. 63

- (1) Fee-paying students are required to pay school fees up to date, including the full tuition fee for the month in which they request interruption.
- (2) Students who interrupt their studies before it expires the period for which they have paid the tuition fee shall not be entitled to a refund of the fee paid.

Art. 64

- (1) Students who have interrupted their studies are required, upon resuming their studies, to fulfil the professional obligations resulting from any changes to the curricula, by completing newly introduced subjects and taking the difference exams.
- (2) Students who have interrupted their studies for reasons other than medical, when they resume their studies, are enrolled on a fee-paying basis, regardless of their status (budget/fee-paying) at the time of interruption.

WITHDRAWAL FROM STUDIES

Art. 65

- (1) The student has the right to request withdrawal from his/her studies, through an application submitted to the Dean's Office.
- (2) The student who requests withdrawal from his/her studies has the obligation to pay the tuition fees up to the date of withdrawal.
- (3) The documents from the personal file are released only after the presentation, at the Dean's Office, of the completed and signed liquidation form.

CHAPTER IX - ACADEMIC MOBILITY.

Art. 66 (1) The academic mobility of students within the University from other educational institutions with identical profile is possible only for students who passed all exams. The academic mobility of students for the Faculties of Medicine and Dentistry/Stomatology is possible for the second, third and fourth years, while for the Faculty of Pharmacy for the second, third, fourth and fifth years and for the FMAM (Faculty of Midwifery and Nursing) for the second year (valid for the 3-year duration program) and for the second and third years (valid for the 4-year duration program) respectively. Academic mobility of students is not allowed for the first year as well as for the last and penultimate year of studies at the Faculties of Medicine, Dentistry/Stomatology, while for FMAM it is not allowed for the first and last year of studies.

- (2) Academic mobility can take place only at the beginning of the academic year.



(3) No applications for mobility can be submitted during the academic year.

Art. 67 Students from other accredited higher education institutions may transfer to the University provided they have passed all exams in the previous year, according to the rules for promotion of the academic year applied in the University, as set by the Regulations.

Art. 68

- (1) Permanent academic mobility lies on the principle – “the grant/subsidies follow the student”.
- (2) Students transferring in the University without a seat paid for by the state (fee-paying) remain in the form of fee-based financing throughout the entire period of studies.

Art. 69

- (1) Applications for transfer are to be submitted before the beginning of the academic year.
- (2) Approval of the transfer is conditional on the payment of all debts owed to the University.

Art. 70

At the Dean's Office level, through the equivalency committee, the difference exams that the student must take in the study year in which he/she was enrolled/registered are established based on the analysis of the syllabus.

CHAPTER X. RECOGNITION OF STUDIES.

Art. 71

On completion of studies, all graduates of a class must have studied the same Curriculum and have Supplements to the Bachelor's Diploma identical in terms of mandatory subjects.

Art. 72

The current Regulations concern the recognition of studies attended in other medical academic institutions by students requesting enrolment in the University.

Art. 73

The equivalence/recognition rules apply both to international students applying for enrolment or transfer, and to Romanian students applying for transfer and who have partly studied in a similar institution Romania or have graduated a program in the field.

Art. 74 (1) The Faculty of Medicine, Faculty of Stomatology/Dentistry respectively, does not recognize the studies taken in the faculties of biology, chemistry, veterinary medicine, nursing, medical colleges or master studies, etc.

(2) In order to recognize studies, committees for recognition – coordinated by the Central Committee for academic mobility and recognition) – will be set up.



Art. 75

The recognition of studies requires the fulfilment of the following conditions:

- (1) Given the distinct formative purpose of undergraduate and master's degree cycles, credit transfer can only be operated within the same university cycle and fundamental/broad field of the International Standard Classification of Education (ISCED);
- (2) The content of the subjects studied and the duration of the subjects studied, attested by the syllabus and the curriculum, must correspond in a proportion of at least 70% for complete equivalence, and between 50-70% for partial equivalence with the possibility of completing the curriculum.
- (3) Only subjects in which the applicant has passed the examinations at the educational institution where he/she studied are taken into account.

Art. 76

- (1) Applications for the equivalence of studies for academic mobility and / or enrolment in a study year are submitted to the Rector's Office before the beginning of the academic year, according to the approved calendar.
- (2) For the equivalence of studies, the applicant shall submit the original documents from the transfer file.
- (3) All documents requesting equivalence of studies shall be submitted only once. Subsequent additions to the files shall not be accepted.

Art. 77

- (1) The evaluation of applications for equivalence of studies is carried out by the Equivalence Commission of each faculty.
- (2) The evaluation of the file shall take place within a maximum of 30 working days from the date of its submission.

CHAPTER XI - CLASSIFICATION OF STUDENTS ON BUDGETED STUDY SEATS BASED ON THEIR INDIVIDUAL PERFORMANCES IN THE DIDACTIC PROCESS

I. Regulations applicable to students enrolled prior to the academic year 2024-2025

Art. 78

- (1) The classification of students on state-funded seats on the basis of their performance from the teaching process is carried out annually.
- (2) Present regulations apply to all faculties within the University.

Art. 79

- (1) The allocation refers to all seats budgeted for each year of study, according to the number of state-funded seats.
- (2) For one year of study, the budgeted seats are treated as a unit, with no breakdown by series.



- (3) The allocation to budgeted seats is for students who are enrolled at the University.
- (4) Students admitted on a budgeted seat as Olympians, without an entrance exam, keep their budgeted seat only for the first year of studies, after which they compete for a budgeted seat.

Art. 80

The provisions of Art. 79 do not apply to students enrolled at the University on special budgeted seats, fee-paying students with equivalence of studies, international students on scholarships or on their own account (foreign currency or not).

Art. 81

- (1) Students who benefit from a one-year student mobility scholarship/grant retain the status they had (budgeted or fee-paying) in the year prior to their departure on the mobility scholarship.
- (2) Students benefiting from a one-semester mobility scholarship/grant shall be subject to the same requirements as students not benefiting from a mobility grant if the mobility takes place in the first semester of the academic year and shall retain in the year following the mobility the status (budgeted or fee-paid) they had before leaving on mobility if the mobility takes place in the second semester of the academic year.

Art. 82

The performance standard used for the distribution of budgeted seats in an academic year is the academic standing of the students at the end of the Remedial/Retake session (Session III) of the previous academic year.

Art. 83

The average taken into account for the allocation of the budgeted seats is the weighted average of the student's grades, calculated after the Remedial/Retake session.

Art. 84

In case of equality of averages considered for allocation, the tie-breaking criterion is represented by the arithmetic average of the weighted averages of the previous years; for the second year the criterion is represented by the average in the admission competition.

Art. 85

The classification of students for the purpose of allocating budgeted seats is carried out by the secretarial staff of each Dean's Office, verified by the appointed representatives of the student organizations of each faculty and certified, under signature, by the Dean of each faculty.

Art. 86

Classification / ranking is announced and posted at the Dean's Office of each faculty at the beginning of October



Art. 87

- (1) Students may challenge the classification/ranking within 2 working days from its posting.
- (2) The appeal must be submitted in writing to the Dean's Office.
- (3) The appeal may only concern student's own results. The student shall state the reasons why he/she considers the classification/ranking to be incorrect and shall present arguments and evidence to support the appeal.

Art. 88

- (1) The appeal shall be solved by the Dean and by the Vice-Dean in charge of the teaching activity, within 5 working days from the submission.
- (2) The decision on the appeal is final.

II. Regulations applicable to students enrolled as from the academic year 2024-2025

Art. 89 (1) The classification/ranking of students on the state-budgeted seats, respectively seats with tuition fee, is carried out after the admission contest, based on the ranking of the candidates according to their score.

- (2) The form of financing from the state budget is maintained throughout the normal duration of the study program (6 years for Medicine and Dentistry, 5 years for Pharmacy, 4 years for Nursing and 3 years for the specializations covered by the general regulations), provided that the student have passed all exams at the beginning of the academic year.
- (3) The status of fee-paying student shall be changed under the conditions specified in **Art. 92** of these Regulations. The change of status for a fee-paying student shall be evaluated at the beginning of each academic year, in case of vacancies for the state-budgeted seats.

Art. 90

The following categories of students are enrolled on a fee-paying basis:

- a) students enrolled on fee-paying seats, through admission, through transfer or through individual performance evaluation;
- b) students who have already received funding from the state budget for another undergraduate degree program or Master's degree program (in the case of Master's degree programs);
- c) students repeating the year;
- d) students who have had their studies interrupted.

Art. 91 (1) The status of a student with funding from the state budget changes in the following situations:

- a) by failure to pass the academic year (repetition);
- b) upon resuming studies after the end of the interruption period;
- c) on resumption of studies, after medical prolongation (with the possibility of tuition fee compensation);



- d) because of examination fraud.
- (2) Within each study program, for the seats that become vacant on September 30, fee-paying students from the same year of study are reclassified on the basis of their academic performance
 - (3) For a study year, vacant budgeted seats shall be treated as a unit, without breakdowns by series.

Art. 92

- (1) The status of a fee-paying student changes upon reclassification to a vacant seat with funding from the state budget.
- (2) The average taken into account for fee-paying students in the allocation of vacant budgeted seats is the weighted average of the grades of students who passed all the exams of the academic year preceding the reclassification on September 30.
- (3) In case of equality of the averages of fee-paying students, the tie-breaking criterion is represented by the arithmetic average of the weighted averages of the previous years; for the second year, the criterion is represented by the average at the admission competition.

Art. 93

For the process of reclassification of students from a fee-paying seat to a state-funded seat or vice-versa, no fees are charged.

Art. 94

The process of reclassification of fee-paying students in order to allocate vacant budgeted seats is carried out by the secretarial staff of each Dean's Office, verified by the appointed representatives of the student organizations of each faculty and certified, under signature, by the Dean of each faculty.

Art. 95

The reclassification of fee-paying students is announced and posted at the Dean's Office of each faculty at the beginning of October.

Art. 96

- (1) Students may appeal the reclassification within 2 working days from its posting.
 - (2) The appeal must be submitted in writing to the Dean's Office.
- The appeal may only concern student's own results. The student shall state the reasons why he/she considers the reclassification to be incorrect and provide arguments and evidence to support the appeal.

Art. 97

- (1) The appeal shall be solved by the Dean and by the Vice-Dean in charge of the teaching activity, within 5 working days after submission.
- (2) The decision on the appeal is final.



CHAPTER XII – REWARDS AND PENALTIES

Art. 98

For outstanding success in learning, scientific activity or other special merits, the student may be rewarded by the Board of Directors by:

- (1) High honour at the level of university, faculty or study year;
- (2) diploma of merit;
- (3) annual or occasional awards;
- (4) financial support from the University;
- (5) merit scholarship;
- (6) special University scholarships.

Art. 99

For violating the rules of university conduct, the following sanctions may be applied to the student:

- (1) written warning;
- (2) suspension of the scholarship for a period of de 30-90 days;
- (3) suspension or withdrawal of the student's entitlement to certain facilities (dormitory accommodation, transportation pass, etc);
- (4) expulsion.

Art. 100 (1) Attempted fraud is punishable by:

- a) removal of the student from the examination;
 - b) failing the exam;
- (2) A second attempted fraud shall be penalized as fraud.

Art. 101

Examination fraud, regardless of the form in which it manifests, but with the exception of person substitution, is penalized as follows:

- (1) on the first offense, the student:
 - a) interrupts schooling for the current academic year;
 - b) shall be enrolled on a fee-paying basis, with effect from the academic year following the one in which the misconduct was committed, regardless of the student's academic status at the time of the misconduct, with recognition of the credits obtained up to the time of the fraud;
 - c) he/she loses permanently the right to a scholarship and to accommodation in the University dormitories;
 - d) he/she loses permanently the right to a budgeted seat, for the entire duration of his/her studies at the University;
- (2) on the second misconduct of this kind, the student is expelled without the right to re-enrol in the University.



Art. 102

Expulsion from the University is decided by the Board of Directors, upon the proposal of the Dean's Offices and applies:

- (1) for violating professional discipline norms: cheating or attempting to cheat the examinations by substitution of a person - *expulsion without the right to re-enrol in the University*;
- (2) for the second offense of fraud - *expulsion without the right to re-enrol in the University*;
- (3) for a serious breach of the rules of social behaviour, inside or outside the University - *expulsion without the right to re-enrol in the University*;
- (4) for non-payment of financial obligations (fees) to the University, within the deadlines established by the specific regulations - *suspension of student status until the financial obligations are paid, but no later than the beginning of the following academic year*;
- (5) for school drop-out – (School dropout means the complete absence of the student from teaching activities for a period of at least 2 consecutive months, without the approval of the Dean's Office of the faculty for this absence);
- (6) exceeding the double of the normal length of schooling in the specialization in which he/she was enrolled by failure to pass - *expulsion without the possibility of re-enrolment in the year of study from which he/she was expelled*;
- (7) for failure to submit the original baccalaureate diploma (including the certificate of recognition of the diploma issued by the Ministry of Education, as the case may be), and a certified and notarized translation into Romanian by the international student, until the beginning of the second semester of the first year;
- (8) for repeating the first year of studies;
- (9) for two consecutive repeats.

Art. 103

Appeals against sanctions applied shall be addressed to the University Senate within 5 working days from the notification of the sanction.

CHAPTER XIII – PROVISIONS CONCERNING THE RIGHTS AND OBLIGATIONS OF STUDENTS WITH DISABILITIES

Art. 104

Persons with disabilities/special educational needs having a student status, based on supporting medical documents, have the right to:

- a) state-budgeted seats, for both undergraduate and master's degree programs, within the approved tuition number of seats, after passing the entrance exam;
- b) information and communication services specifically adapted to their needs, to facilitate inclusion in the academic community;
- c) adapted access to university spaces (educational spaces, administrative spaces, accommodation and dining spaces, reading spaces, halls for sports activities etc.);
- d) access to information and educational resources in a format adapted to their needs;



- e) free access by personal car to the university campus and its parking space, as appropriate;
- f) accommodation and sanitary groups adapted to their needs, as well as priority in occupying accommodation places in student dormitories, especially the accommodations located on the ground floor, in buildings adapted for access for persons with disabilities;
- g) free specialized services – such as counselling and psycho-pedagogical assistance / vocational counselling / career counselling – through the Centre for Career Counselling and Guidance;
- h) free medical, dental and psychological assistance services in medical offices, dental offices within the university, in polyclinics and hospital units, according to the legal provisions in force;
- i) access to learning opportunities offered by national and international mobility programs, according to the legal provisions in force;
- j) assistance services in the proper conduct of teaching activities, adapted to individual needs;
- k) educational resources adapted to individual needs;
- l) free access to assistive devices/equipment/software existing within the university to facilitate the teaching-learning process;
- m) access to non-formal/extracurricular activities organized by the university;
- n) all categories of scholarships, including social scholarships, according to the legal provisions in force;
- o) reduction, upon request, by 50% of the rates for accommodation and meals at the university's student canteens;
- p) reduction or free of charge, as the case may be, of transport costs, in compliance with the legal provisions in force;
- q) admission and evaluation methods adapted to individual needs;
- r) support in carrying out activities within the Specialized Practice discipline;
- s) exemption/motivation of absences from activities foreseen in the curriculum when participating in medical check-ups/therapies/specific treatments required by one's own disability, with the option, within possible limits, of making up these absences free of charge;
- t) access to the services of a sign language interpreter, if his assistance is necessary and requested by them;
- u) free places in holiday camps, once a year, regardless of the form of education, together with personal assistants and professional personal assistants, as appropriate;
- v) companion during teaching activities or during knowledge assessment exams, at their request, as the case may be.

Art. 105

The education of students with specific learning disorders, namely dyslexia, dysgraphia, dyscalculia, is ensured through established psycho-pedagogical methods and an appropriate approach, according to the provisions of art. 129 paragraph (2) of the Law on Higher Education no. 199/2023, with further additional changes in force.



Art. 106 Persons with disabilities/special educational needs who are students in a higher education institution comply with the provisions regarding students' obligations contained in the Code of Student Rights and Obligations, approved by order of the Minister of Education, as well as in the internal regulations of the University.

CHAPTER XIV - FINAL PROVISIONS

Art. 107

- (1) Present revised edition of Regulations, approved by the University Senate on September 24, 2025, shall enter into force as from the academic year 2025-2026.
- (2) These Regulations are mandatory for all students.
- (3) Amendments and additions to these Regulations shall be made by Decision of the University Senate.