



UNIVERSITY OF MEDICINE AND PHARMACY "CAROL DAVILA" of BUCHAREST



TEACHING VICE-RECTOR

METHODOLOGY

of the University of Medicine and Pharmacy "Carol Davila" of Bucharest regarding the academic mobility of students from the higher education institutions accredited or temporarily authorized in Romania, enrolled in the Bachelor's Degree cycle

(Approved in the meetings of the Board of Directors of 23.03.2021 and of the University Senate of 25.03.2021)

LEGISLATIVE FRAMEWORK

- National Education Law no. 1/2011, as further amended and supplemented, according to art. 142, art. 199, art. 200 and art. 222;
- Government Decision no. 26/2017 for organization and functioning of the Ministry of National Education, as further amended and supplemented;
- Order no. 5140/2019 for approval of Methodology regarding the academic mobility of students

CHAPTER I – General provisions

ART. 1

(1) Academic mobility represents the right of students to be recognized the transferable credits acquired, according to the law, in other higher education institutions accredited or temporarily authorized in Romania or in other study programmes from the University of Medicine and Pharmacy "Carol Davila" of Bucharest. Mobility can be permanent or temporary for the Bachelor's Degree cycle.

ART. 2

The capacity of student is maintained for the mobility period.

ART. 3

(1) Academic mobility can be carried out following the action of the student with the fulfilment of the following conditions:

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- Acceptance of the University of Medicine and Pharmacy "Carol Davila" of Bucharest and of the higher education institution of origin accredited/temporarily authorized;
- The student is integralist at the start of the academic year where the mobility is carried out/starts.

(2) Interinstitutional acceptance represents the completion and signing of the standard mobility request set out in annex which is part of this methodology, as follows:

- a) The student submits the mobility request to the University of Medicine and Pharmacy "Carol Davila" of Bucharest in order to obtain the mobility approval;
- b) After the obtention of mobility approval, the student requests mobility to the higher education institution where he/she is enrolled;
- c) The mobility request of the student will be first signed by the University of Medicine and Pharmacy "Carol Davila" of Bucharest, then by the institution from which the student leaves;
- d) In the request are included the conditions of mobility.

CHAPTER II – Temporary academic mobility of students

ART. 4

(1) The student can benefit from temporary academic mobility between the University of Medicine and Pharmacy "Carol Davila" of Bucharest and other accredited/temporarily authorized higher education institutions, as applicable.

(2) The compatibility of curricula for the recognition of transferable study credits is established before the mobility period, and the recognition of transferable study credits is made after the finalization of mobility, according to the agreement of the University of Medicine and Pharmacy "Carol Davila" Bucharest and the regulations of the higher education institutions involved, as applicable.

ART. 5

(1) The temporary academic mobility on own account represents the temporary mobility carried out at the request of the student who identified a potential receiving university.

(2) The temporary academic mobility on own account is carried out with the observance of provisions of Article 4 paragraph (2).

ART. 6

(1) The temporary academic mobility on budgeted seats or with tuition fees can be carried out after the finalization of the first study year.

(2) Temporary academic mobilities of students in the Faculties of Medicine and Dental Medicine are possible for the years II, III and IV of studies, for the Faculty of Pharmacy for the years II and III of studies, and for the Faculty of Midwives and Medical Assistance for the 2nd year of study (in forms of education of 3 years) and for years II and III of studies (in form of education of 4 years). We do not admit requests for the last and last but one year of study in the



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Faculties of Medicine, Dental Medicine and Pharmacy, and in the Faculty of Midwives and Medical Assistance for the last study year;

(3) The temporary mobilities are carried out only at the beginning of academic year, the students whose requests will be approved will follow the studies in tuition fees regime *for the whole period of studies in the University of Medicine and Pharmacy "Carol Davila" of Bucharest*, according to the amounts approved by the University Senate.

(4) The students enrolled in budgeted seats who obtain the approval of temporary mobility with a seat from the University where they are enrolled are exempted from the payment of tuition fees.

(5) If the temporary mobility is below one year, the tuition fees are reduced accordingly.

(6) Temporary mobility is granted with the observance of provisions of art.12 of this methodology.

(7) During the academic year we do not accept requests for temporary mobilities.

CHAPTER III – Permanent academic mobility of students

ART. 7

(1) Permanent academic mobility can be taken by the students funded by the state budget and by the students with tuition fees regime, with the observance of the legal provisions regarding the schooling capacity and financing of higher education with the approval of the University of Medicine and Pharmacy "Carol Davila" of Bucharest and the higher education institutions accredited/temporarily authorized and involved and according to own regulations for the professional activity of students.

#M.1

(1.1) Since the academic year 2021-2022 we do not accept permanent mobilities (transfer) between the Faculties of Medicine and Dental Medicine (completion according to the Decision of the University Senate of UMFCB)

(2) ***

REPEALED

ART. 8

(1) Enrolment is made with the observance of provisions of Regulations for the professional activity of students regarding the recognition and equivalence of transferable study credits and the promotion conditions of the study years.

(2) Enrolment is made according to the legal requirements for registration of changes in the unique student register.

ART. 9

For the permanent academic mobility, the diploma is issued to the graduate by the higher education institution which organizes the end-of-study examination.

ART. 10

Permanent academic mobility on budgeted seats is made according to the principle "subsidies follow the student".

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ART. 11

- (1) Permanent mobilities of students in the Faculties of Medicine and Dental Medicine are possible for years II, III and IV of studies, for the Faculty of Pharmacy for the years II and III, and for the Faculty of Midwives and Medical Assistance for the 2nd study year (in forms of education of 3 years) and respectively for years II and III of studies (in form of education of 4 years). We do not admit requests for the last and last but one study year at the Faculties of Medicine, Dental Medicine and Pharmacy and at the Faculty of Midwives and Medical Assistance for the last study year;
- (2) Permanent mobilities are carried out only at the beginning of academic year and the students whose requests will be approved will follow the studies in tuition fee regime for *the whole period of studies in the University of Medicine and Pharmacy "Carol Davila" of Bucharest*, according to the amounts approved by the University Senate.
- (3) The students enrolled in a budgeted seat who obtain the approval of temporary mobility with a seat from the University where they are enrolled are exempted from the payment of tuition fees. This provision applies in the first year of mobility, later we apply the reclassification rules.
- (4) The students who benefit from permanent mobility from the University of Medicine and Pharmacy "Carol Davila" of Bucharest to other universities are no longer accepted in the University of Medicine and Pharmacy "Carol Davila" of Bucharest;
- (5) During the academic year we do not accept requests for permanent mobilities.

Art. 12

- (1) The requests for temporary or permanent mobility are subject to analysis for preliminary evaluation (according to an approved schedule)
 - (2) The evaluation file will be submitted according to an approved calendar and will contain the following documents:
 - Request for analysis of file – standard document - original*
 - Copy of identity card or valid passport
 - Curriculum and analytical syllabus for the study years of the faculty of origin, including for the current academic year - original*
 - Schooling situation for the graduated years - original*
 - Certificate issued by the University of origin, in which are specified the Faculty, study year and form of enrolment - original*
 - Proof of payment of file analysis fee in amount of Lei 1,000, which can be paid in the following bank account: RO72BTRLRONINCS000771401 opened with Banca Transilvania - original*
 - Consent for processing of personal data – standard document - original*
 - (3) The required documents, scanned in pdf format, will be uploaded on a platform dedicated to mobility.
 - (4) At the end of evaluation period, the applicants will be announced by email address mentioned in request if they are eligible or not for the mobility requested and the study year in which they will be enrolled in the next academic year.
 - (5) According to the approved schedule, the eligible applicants will upload the documents on the platform and will submit them in original for the file completion.
- Documents required:

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- Mobility Application – standard document - original*
- Self-statement – standard document - original*
- Birth certificate
- Final schooling situation (including the current academic year) - original *
- Final analytical syllabus (including the current academic year) - original*

* For enrolment in the next academic year, all the documents sent by email will be also submitted in original.

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ANNEX to methodology

University of Medicine and
Pharmacy "Carol Davila"
Bucharest

University
(where the student comes from)

I agree,
Rector,

I agree.
Rector,

I, the undersigned _____, student in academic
year _____ in the University _____
Faculty _____, _____ study programme
_____, Health field, organized in form of education full-time,
financing form:

- ☐ Budget
- ☐ Tuition fees

Hereby kindly ask you to approve my mobility as student in the academic year 2021-
2022 in the University of Medicine and Pharmacy "Carol Davila" Bucharest, Faculty of
Medicine/Dental Medicine/Pharmacy/F.M.A.M., study programme
_____, Health field, organized in full-time form of
education, study year _____, financing form:

- ☐ Budget
- ☐ Tuition fees

I request this mobility for the following reasons:

I enclose the following documents:

Date:

Signature

Approval by
Faculty Dean's Office

Approval by
Faculty Dean's office

(where the student goes)

(where he/she comes from)