



UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE "CAROL DAVILA" din BUCUREȘTI



RECTOR'S OFFICE

The General Department of the Registrar of the University
The Office for Foreign Students

REQUIREMENTS

**REGARDING THE ENROLLMENT FOR AN M.D. DEGREE
IN THE FIRST YEAR, THE ACADEMIC YEAR 2016/2017,
THE FACULTY OF MEDICINE – THE ENGLISH TEACHING MODULE –**

**THE ENROLLMENT FOR AN M.D. DEGREE IN ENGLISH
SHALL BE MADE ONLY FOR THE FIRST YEAR OF STUDIES.**

Romanian citizens, citizens from the E.U. member states, the European Economic Area (E.E.A.) and the Swiss Confederation and foreign citizens from non-E.U. states can apply for enrollment in this programme.

The minimum requirement for application is the graduation from an accredited high school in the country of origin, the diploma awarded allowing access to university studies in the respective country and being recognized by the Ministry of Education and Scientific Research of Romania.

The enrollment is subject to the observance of the legal provisions regarding the minimum criteria necessary for attending university studies, as well as of the legal provisions concerning the residence in Romania for the duration of the studies.

Each year, the University Senate decide, with the approval of the ministry in charge, the maximum number of seats available. For the 1st year – 2016/2017, the maximum number of seats is 275.

**THE PERIOD FOR THE SUBMISSION OF THE FILES IN ORDER TO
OBTAIN THE LETTER OF ACCEPTANCE FOR STUDYING OR THE
CERTIFICATE OF EQUIVALENCE OF THE STUDIES – IS **15.06.2016 –
20.07.2016**, AT THE RECTOR'S OFFICE – The Office for Foreign Students**

For the citizens from the non-E.U. countries the equivalence of the high school studies is carried out by the General Department of International Relations within the Ministry of Education and Scientific Research of Romania. The General Department of International Relations issues a **Letter of Acceptance** for studying which is essential for obtaining the study visa.



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Following the selection, the files (the maxim number of files/seats), shall be sent to M.N.E.S.R., for the issue of the letters of acceptance.

The results of the selection cannot be contested.

Documents required for obtaining the Letter of Acceptance:
(all the documents shall be submitted in two copies)

1. **Application form necessary for obtaining the Letter of Acceptance** with all the fields filled in capital letters (www.edu.ro) → international relations → study in Romania
2. The candidates who have passed the Baccalaureate examination in the sessions of the academic year 2015-2016 may submit, instead of the Baccalaureate Diploma, **a certificate** issued by the high school, which has to specify the grade point average of the Baccalaureate examination, the grade point averages obtained during the high school years, the validity term of the certificate and the fact that the Baccalaureate diploma in the original and its legalized translation into Romanian have not been issued yet;
3. **A statement certified by a notary public** in Romanian stating the term when the candidate shall submit the school leaving diploma in the original;
4. **Photocopy of the high school diploma** + notarized translation into Romanian ;
5. **Photocopy of the Grade Record (school transcript with grades)** + notarized translation into Romanian (it is mandatory for the school transcript to include subjects such as Biology, Physics, Chemistry);
6. **Copy of the birth certificate** + notarized translation into Romanian;
7. **Copy** and translation into romanian language of the document certifying permanent residence address abroad;
8. **Copy of passport;**
9. **A health certificate** specifying that the candidate applying for acceptance to studies does not have any contagious diseases or any other diseases incompatible with the medical profession;
10. **4 recent photos;**
11. All candidates must pay a **1000 LEI** non-refundable fee for application processing. The tax amount is established yearly by the University Senate and added to the Tax Regulations of the University.
(This amount is paid to the University cashier's desk - Rectorat)

**IN ACCORDANCE WITH THE DECISION OF THE MINISTRY OF NATIONAL
EDUCATION AND SCIENTIFIC RESEARCH, MENTION SHOULD BE MADE OF THE
FOLLOWING:**

In the case of the candidates from the People's Democratic Republic of Algeria, the Republic of India, the Hashemite Kingdom of Jordan, the Republic of Iraq, the Kingdom of Morocco, the Federal Republic of Nigeria and the Republic of Tunisia, the files with very good school results shall be accepted, for example:

A mark for Indian and Nigerian citizens;

The minimum grade point average of 11 at the Baccalaureate examination for the Algerian, Moroccan, Tunisian citizens.

It is mandatory for the school transcript to include subjects such as **BIOLOGY, PHYSICS, CHEMISTRY.**

x) The high school diploma, in the original, shall be submitted to the registration file no later than the final enrollment for studies.



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For the EU citizens the studies are recognized by the National Centre for Recognition and Equivalence of Diplomas, a body of the Ministry of National Education and Scientific Research of Romania. The University submits the documents for recognition to the National Centre for Recognition and Equivalence of Diplomas.

Following the evaluation of the file by the National Centre for Recognition and Equivalence of Diplomas, a **Certificate** is issued entitling the candidate to enroll for academic studies in Romania.

The enrollment in the study programmes of the university is subject to the recognition of the studies by the National Centre for Recognition and Equivalence of Diplomas. The non-recognition by the National Centre for Recognition and Equivalence of Diplomas of your studies prevents us from registering you.

Documents required for obtaining the Certificate of equivalence and recognition of the studies:
(all the documents shall be submitted in two copies)

1. **Application / Application form / Demande** with all the fields filled in capital letters (www.cnred.edu.ro) → Recognition of studies for enrollment in higher education in Romania;
2. **Baccalaureate Diploma** - notarized copy;
3. **Grade Record** for all the high school years (grades 9/10 - 12/13) - copies;
4. **Personal identity document** - copy:
 - passport - a copy of pages 1, 2, 3, 4, or
 - another identity document proving the citizenship of a member state of the European Union, the European Economic Area or the Swiss Confederation;
5. **Copy of the Birth certificate** + notarized translation into Romanian;
6. **A health certificate** specifying that the candidate applying for acceptance to studies does not have any contagious diseases or any other diseases incompatible with the medical profession;
7. **4 Recent photos**;
8. All candidates must pay a **1000 LEI** non-refundable fee for application processing. The tax amount is established yearly by the University Senate and added to the Tax Regulations of the University.
(This amount is paid to the University cashier's desk - Rectorat)
9. **Proof of payment of the due amount:**
 - by receipt / payment order / postal order specifying under "the payer" the name of the holder of the diploma as recorded in the document of study;
 - the fee for the evaluation of the file is **LEI 50**.

The fee can be paid at the **cashier's desk of CNRED** (business hours: Monday to Thursday, from 9 to 15) or by payment order /postal order into the account specified below:

Beneficiary: The Ministry of Education and Scientific Research

Fiscal Code: 13729380

Bank: The Activity of Public Treasury and Accounting of the Municipality of Bucharest - ATCPMB

IBAN Code: RO86TREZ70020E330500XXXX

SWIFT Code: TREZROBU

BIC Code: TREZ

Important: the IBAN code must be written on the issued payment order or postal order in order for the payment to be valid!



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The original diplomas from **Italy, Greece, Spain, Portugal and Cyprus** will be affixed with the Hague Apostille Convention.

The original diplomas issued in the states which are not parties to the Hague Apostille Convention will be certified by:

- The Ministry of Education and the Ministry of Foreign Affairs of the issuing country, the Embassy / Consular Office of Romania in the issuing country and the Ministry of Foreign Affairs of Romania or
- The Ministry of Education of the issuing country, the Embassy / Consular Office of the issuing country in Romania and the Ministry of Foreign Affairs of Romania.

The certificate of graduation of the baccalaureate examination from **Italy**, the "**Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto**" from Spain and the certificate for the national examinations for general high school (**Panellinies Exetaseis**) from **Greece** will be certified with the Hague Apostille Convention.

For the documents written in other languages than English and French, notarized translations into Romanian shall be submitted, in the original.

The translations made in Greece shall be legalized by the Ministry of Foreign Affairs of Greece.

The files which do not include the following will not be processed:

- all the documents specified in the published list;
- the application form completed in full.

Notification on the result of the application

The certificate / attestation in recognition of pre-university studies is issued to the holder or to the University representative at the CNRED office.

The original diploma must be verified at before the certificate is issued.

x) The high school diploma, in the original, shall be submitted to the registration file no later than the final enrollment for studies.

All the candidates, with no exception, shall take the English test.

At the end of the second academic year, the foreign students must take a Romanian language examination (written and oral), and **only** after passing this examination they may continue their studies in the 3rd academic year.

Romanian citizens enrolled in the English module, who have not graduated high school with tuition in Romanian, will support the Romanian language test, after passing the second year of college.

This examination is necessary because the communication with the patients during the clinical rotations is in Romanian. The fee for this examination is **€ 400**.



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1) ALL THE STUDIES ARE BASED ON A TUITION FEE;

2) **THE EXAMINATION FOR THE ENROLLMENT IN THE FIRST YEAR – 2016/2017 SHALL TAKE PLACE AT THE DISCIPLINE OF FOREIGN LANGUAGES OF THE FACULTY OF MEDICINE ON 27.09.2016 at 12.00 P.M. ; Planning for English language exam , candidates must present to the Discipline of Modern Languages at least 48 hours before the exam , receipt issued by "Foreign Student Office–RECTORAT"**

3) The grades are given from 1 to 10, the minimum passing grade being **5 (five)**.

4) THE ENROLLMENT IN THE FIRST YEAR – 2016/2017 SHALL BE MADE BASED ON THE DECREASING ORDER OF THE GRADE OBTAINED AT THE WRITTEN ENGLISH EXAMINATION, WITHIN THE LIMIT OF THE NUMBER OF SEATS SET BY THE SENATE OF THE UNIVERSITY AND SHALL BE MADE ONLY IN PERSON, BY SUBMITTING THE PASSPORT OR THE IDENTITY CARD.

THE TUITION FEES FOR AN M.D. DEGREE,

AS DECIDED BY THE UNIVERSITY SENATE, ARE:

- a) **€ 400** for the English examination to be paid at B.C.R. based on the certificate issued by the Office for Foreign Students (the Romanian candidates shall pay at the cashier's desk at the Rector's Office the equivalent of **€ 400** in RON);
- b) **€ 6,000 /YEAR** as tuition fees for the admitted candidates which shall be paid at B.C.R. based on the certificate issued by the Office for Foreign Students (the admitted Romanian students shall pay at the cashier's desk at the Rector's Office the equivalent of **€ 6,000/year** in RON);
- c) The tuition fees shall be paid in 3 installments (50% on enrollment - nonrefundable, 25%- on 01.03. 2017 - nonrefundable, 25%- on 30.05.2017 - nonrefundable);
- d) **€ 250** for the exams in arrears from 2016 September session (provided in the structure of the academic year);
- e) **€ 500** for any examination (credit) supported after 2016 October 3 or any other examinations.

FOR THESE TUITION FEES, THE 1/3 REDUCTION IS NOT APPLICABLE



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**THE PERIOD FOR REGISTRATION FOR AN M.D. DEGREE
AT THE FACULTY OF MEDICINE, THE ENGLISH TEACHING MODULE
(SUBMISSION OF THE COMPLETE FILE)**

05 SEPTEMBER - 23 SEPTEMBER 2016

The enrollment shall be made **only in person**, by submitting the passport and the above mentioned documents.

The citizens of the non-E.U. countries require a visa for studies issued by the Romanian Embassy in their country of origin. The visa shall be issued on the basis of the Letter of Acceptance for studying issued by the General Department of International Relations of the Ministry of Education and Scientific Research in Romania.

The EU citizens do not need a visa for studies in Romania. They have to notify their residence on the Romanian territory at the General Inspectorate for Immigration. The Office for Foreign Students will advise the foreign students in this regard.

The above mentioned specifications are valid for the students who shall be enrolled **in the first year 2016/2017** and are in accordance with the Law of National Education no. 1/2011 (with the subsequent additions), the Orders and Regulations of the Ministry of Education and Scientific Research and the decisions of the Senate of THE UNIVERSITY OF MEDICINE AND PHARMACY "CAROL DAVILA", Bucharest.

BUSINESS HOURS AT THE RECTOR'S OFFICE – THE OFFICE FOR FOREIGN STUDENTS (37, DIONISIE LUPU STREET, DISTRICT 1, BUCHAREST) ARE FROM MONDAY TO THURSDAY BETWEEN 12.30 - 15.00

THE OFFICE FOR FOREIGN STUDENTS



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